**Preliminary inquiry on files to be delivered to Kapseli**

Diary number of Kapseli order:

Name and e-mail address of the person submitting the order (we might ask further information from this person, if needed):

Date:

1. **Do you intend to apply for more data from Findata to be combined the data to be delivered to Kapseli?**

[ ]  Yes, the application has already been submitted

Diary number (or date):

[ ]  Yes, there is an intention to submit an application

Estimation of the time of submission (month/year):

[ ]  No, there is no intention

[ ]  Don’t know

With this form we ask for further information on the files to be delivered to Kapseli, in order to assess the amount of work and to formulate a cost estimate. Please fill in only the parts relevant to your order.

1. **Information on the permits granted by other authorities (please fill in the information for the register data that has been granted by other authorities and that you are delivering to Kapseli):**
	1. Are the files already pseudonymized?

[ ]  Yes, The entity that have made the pseudonymization:

[ ]  No

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| **Authority that has granted the permit** (and **the diary number**) | **File format(s)** | Estimate of **the number of people** in the data | Estimate of **the number of files** | Estimate of **the number of rows per file**  | Describe **the structured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…)Estimate **the number of these variables**. If you are delivering e.g. pdf files, please provide the number of files.  | Describe **the unstructured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…). Estimate **the number of these variables and the number of rows. Please describe as detailed as possible** (what kind of information is included, for example how many words have been picked up etc.) If you are delivering e.g. pdf files, please provide the number of files.  |
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1. **Data granted by Findata that will be delivered from another secure operating environment to Kapseli:**
	1. Are the files already pseudonymized?

[ ]  Yes, The entity that have made the pseudonymization:

[ ]  No

Fill in the gray areas only if Findata has not pseudonymized the files.

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| **Diary number of the Findata permit** | **File format(s)** | Estimate of **the number of people** in the data | Estimate of **the number of files** | Estimate of **the number of rows per file**  | Describe **the structured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…)Estimate **the number of these variables**. If you are delivering e.g. pdf files, please provide the number of files.  | Describe **the unstructured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…). Estimate **the number of these variables and the number of rows. Please describe as detailed as possible** (what kind of information is included, for example how many words have been picked up etc.) If you are delivering e.g. pdf files, please provide the number of files.  |
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1. **Other data that include personal information and that will be delivered to Kapseli (e.g. the permit holder’s own survey data):**
	1. Are the files already pseudonymized?

[ ]  Yes, The entity that have made the pseudonymization:

[ ]  No

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| **File contents / Origin of the data** (e.g. survey data, imaging material) | **File format(s)** | Estimate of **the number of people** in the data | Estimate of **the number of files** | Estimate of **the number of rows per file**  | Describe **the structured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…)Estimate **the number of these variables**. If you are delivering e.g. pdf files, please provide the number of files.  | Describe **the unstructured variables including direct or indirect identifiers** (e.g. name, phone number, address, e-mail address, personal ID, pseudonym identifier…). Estimate **the number of these variables and the number of rows. Please describe as detailed as possible** (what kind of information is included, for example how many words have been picked up etc.) If you are delivering e.g. pdf files, please provide the number of files.  |
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1. **Other files that don’t include personal information, to be delivered to Kapseli:**

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| Contents of the files (e.g. codes, scripts)  | File format(s) and the estimate of the number of files  |
| Format | The number of files |
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